

11-13-17

## Governance Board Meeting

Members Present: Sheree Smith, Public Health Administration Morrow County; Maureen McGrath, Executive Director of UMCHS; Dawn Kennison-Kerrigan, Blue Mountain Community College; Amy Hoffert, IMESD; Cade Burnette, EI/ECSE /Deputy Director, IMESD; Jon Peterson, IMESD – BMELH Director; Dr. Mark Mulvihill, IMESD Superintendent; Jan Goodrick, Executive Director, EOHS; Cindy Hamilton, RN-Case Manager, GRH Women’s and Children’s Clinic; Marie Shimer, Director of Education Services, Morrow Co.; Lori Hale, Principal at Pendleton Early Learning Center; Veronica Lezama, Branch Manager at Banner Bank, Morrow Co.; Erin Bartsch, IMESD and Kim Thul, IMESD. Lisa Hachquet, IMESD, Amber Ruiz-Burleson, Parent, and Carrie Brogoitti, Public Health Administrator, Center for Human Development joined by teleconference

Guests present by teleconference: Rob Hawks of Waterford Institute

Sheree Smith called the meeting to order at 10:04.

### **WELCOME AND INTRODUCTIONS:**

Everyone present at the meeting introduced themselves and who they represented.

### **PUBLIC COMMENTS:**

None at this time.

### **APPROVAL OF MINUTES:**

**Maureen McGrath moved to approve the minutes from the September 11, 2017 meeting and Jan Goodrick seconded. Hearing no further discussion or objections, all members approved the motion.**

### **PRESENTATIONS:**

- **Early Childhood Education, Behavior and Health Summit** - Amy Hoffert reported on the Fall Summit held at Wildhorse on October 13 – it was a great success. The presenters were very engaging and discussed Growth Mindset, Imagination Yoga, Early Learning and Kindergarten Guidelines, Vroom and Conscious Discipline. There were 375 participants from several different sectors.

**Scaling New Heights Award** - Jon Peterson recognized Amy Hoffert with an IMESD Scaling New Heights Award for her efforts and accomplishments on the Fall Summit.

**Waterford UPSTART Program** – Amy introduced Rob Hawks who was present by video to share information regarding the UPSTART program – basically it’s an in-home, school-

readiness online computer program that requires around 15-20 minutes per day 5 days per week. The cost is about \$1,100 per student if they have their own technology and about twice that if technology has to be provided to them. Rob shared lots of information and statistics about the program. This is a great opportunity for kids from remote areas that have no other options.

Jon and Amy discussed having the HUB pilot the program with approximately 20 slots for our area. We need to communicate with school districts to see if they are interested. Waterford does all the work with the parents. After a group discussion, the consensus was to get feedback from school districts, come back in January with more information for the Governance Board with a possible start of next fall at the beginning of the school year.

**KPI/PLT Update** – Lisa Hachquet shared information on the PLT's (Professional Learning Teams)

- Currently have 100 members.
- Working with Milton-Freewater to do a child-care provider lunch opportunity to get more involvement there.
- PLT team is attending the COSA conference this week to do a break-out session by request.
- Next PLT training is March 8-9, 2018.
- Peer observation info has been sent out.
- Working to get Morrow County back involved.

**Bridges to Opportunity** – Maureen McGrath explained about a systems navigation option called Bridges to Opportunity. It is a mobile-friendly resource directory, a community toolbox – ways for service providers to give information to families - also a way to build on already strong resources we already have available. The cost is minimal – about \$2,000 per year and the cost to train someone to manage it. Amy mentioned possibly applying for Family Support funds to pay for it.

## REPORTS:

- ECPT Reports:
  - Morrow Co. – Sheree Smith updated the group regarding the Morrow County ECPT meeting – had a joint meeting with the local LCAC group.
  - Union Co – Cade shared information about the last ECPT meeting – discussed the need to collaborate more with the LCAC, discussed the CHARM (Children and Recovering Mothers) program.
  - Umatilla Co – Dawn Kennison-Kerrigan discussed the Umatilla County ECPT meeting.

- Coordinators Report –
  - Amy shared VROOM information
    - Have received material requests from partnering agencies.
    - Final order of materials and final report will be submitted in December.
  - COSA Conference - Cade, Dawn and Amy are attending the COSA conference this week, will see what hot topics are to start planning fall summit for next year.
  - KST Update - Eight communities are being served - the last several cases have been extreme behaviors – wanting to expand to work with more pre-schools.
  - Initial draft of the HUB work-plan report has been submitted to the State.
  - Data Analysis – final data analysis should be ready around February-March, 2018
  
- Marketing Update – Cade reported the first year has been difficult getting the annual report disbursed – what are the best places and best method to get them out? Still working on getting all of them out. We are exploring new ways of marketing.
  
- Conscious Discipline:
  - Amy shared that we are working with Annette Chastain to offer three webinars in the next few months. The topics will be encouragement, safe-keeper rituals and safe place. Annette is working with our IT department to figure out a platform for the webinars. There will be more information later.
  - Depending on funding, we are looking at sending a few people to the weeklong summer institute training for conscious discipline.
  
- Subcontractor Grant Process:
  - Applications are on website and are due this Friday, November 17.
  - ECPT's have had their priority discussions (Morrow County's will happen in December)
  - Members will vote on applications at the December meetings.
  - Recommendations will be brought to Governance at the January meeting for approval.

#### **DISCUSSION ITEMS:**

- Staffing Update – Jon Peterson
  - Had two positions posted – one at Headstart and one Instructional Coach – we have withdrawn the Instructional Coach posting due to the timing to get a certified teacher – will probably post at a later date. Lisa Hachquet has agreed to stay on through February to help.
  - Maureen introduced and welcomed Erin Bartsch as the new Headstart HUB person.

- Governance By-Laws:
  - Amy updated the group on the Governance by-laws and clarified what they say about board member attendance at meetings – members can be removed for non-attendance at two consecutive meetings. The concern is that each county and sector, including the Tribe, needs to be represented at the meetings. For future meetings, a certified letter will go out to those members that have not attended two consecutive times.

**ACTION ITEMS:**

**There were no action items at this time.**

**ANNOUNCEMENTS:**

- Maureen announced that UMCHS has funding to provide conscious discipline trainings for parents for kids birth-to age 3. Looking for possible dates.

**ADJOURNMENT:**

The meeting adjourned at 12:08 pm.

Respectfully Submitted,  
Kim Thul  
Administrative Assistant, IMESD