

01-08-18

## Governance Board Meeting

Members Present: Sheree Smith, Public Health Administration Morrow County; Maureen McGrath, Executive Director of UMCHS; Dawn Kennison-Kerrigan, Blue Mountain Community College; Amy Hoffert, IMESD; Cade Burnette, EI/ECSE /Deputy Director, IMESD; Jon Peterson, IMESD – BMELH Director; Jan Goodrick, Executive Director, EOHS; Lidwinner Machado, Interim District Manager, Child Welfare; Margaret Gunshows, Cay-Uma-Wa Program Manager, CTUIR; Marie Shimer, Director of Education Services, Morrow Co.; Lori Hale, Principal at Pendleton Early Learning Center; Amber Ruiz-Burleson, Parent; Erin Bartsch, IMESD and Kim Thul, IMESD.

Lisa Hachquet, IMESD, Carrie Brogoitti, Public Health Administrator, Center for Human Development and Cindy Hamilton, RN-Case Manager, GRH Women's and Children's Clinic joined by teleconference

Guests present were Tracey Smith and Catie Brenaman from UMCHS.

Sheree Smith called the meeting to order at 10:05.

### **WELCOME AND INTRODUCTIONS:**

Everyone present at the meeting introduced themselves and what entity they represented.

### **PUBLIC COMMENTS:**

Tracey Smith and Catie Brenaman introduced themselves and their roles at UMCHS.

### **APPROVAL OF MINUTES:**

**Marie Shimer moved to approve the minutes from the November 13, 2017 meeting and Maureen McGrath seconded. Hearing no further discussion or objections, all members approved the motion.**

### **REPORTS:**

- KPI Update – Lisa shared case study information on PLT's
  - Includes expanded survey of all PLT's
  - Active PLT's in Athena/Milton-Freewater, Pendleton, Hermiston, Echo/Stamfield and Union County
  - Includes child-care providers through 3<sup>rd</sup> grade teachers with a couple of Elementary Principals
  - PLT's greatly impacted by the support of the Hub as far as providing CD materials, conferences, paying for subs for training, etc.

- ECPT Reports:
  - Umatilla Co. – Amy Hoffert shared the minutes of the Umatilla County meeting:
    - Meeting mainly focused on subcontractor grant funding for 2017-19
    - Received two applications – both from Pioneer Relief Nursery
    - The group discussed each application and completed a “checklist for qualification” sheet.
    - BMELH staff compiled results and shared with group
    - Neither application met minimum threshold of 8 out of 13 qualifications
    - Also heard agency updates from each entity represented.
  - Union Co. – Jan Goodrick summarized the minutes from the Union Co meeting:
    - Grant subcontractor funding was main focus
    - Received 6 applications – 5 from EOHS and 1 from Community Connection of NE Oregon
    - Each application was discussed and each member filled out the checklist
    - BMELH staff compiled results and reported 4 out of the 6 applications met the threshold requirement
    - Baker City Librarian did a presentation on the Dolly Parton Imagination Library – it is a program for all kids age 0-5 to receive monthly books at no charge for families that reside in Baker, Union, Harney & Grant Counties.
  - Morrow Co. – Sheree Smith shared the minutes from Morrow County:
    - Also discussed grant funding – followed same procedure as listed before
    - Received 2 applications – both from Morrow Co. School District
    - Both met threshold qualifications
    - Heard agency updates
- Coordinators Report –
  - KPI/PLT – Lisa Hachquet
    - March 8-9 PLT member training
    - Currently have 100 members
    - Feedback from PLT members - really interested in parent piece for Conscious Discipline–Maureen mentioned they have funds set aside for parent classes – looking for dates for three different classes.
  - VROOM – Amy Hoffert
    - Grant will continue for 2018

- Will continue to share resources and materials with parents and partnering agencies
- FALL SUMMIT – Amy Hoffert
  - In process of planning for 2018 – want to focus on challenging behaviors – more to come later
- Jumpstart – Amy Hoffert
  - Emailed all administrators to request interest in Jumpstart – next step is to put together an agreement to what that entails – we are planning to help fund cost of teacher and school district covering remaining costs – more to come later
- Work Plan/Budget for Hub – Amy Hoffert
  - Both have been submitted to State
- KST – Amy Hoffert
  - Want to focus on kinder transition with jumpstart and CD – wanting to get a Hub person trained in Conscious Discipline and also individuals trained in districts so they have a go-to person. Districts that have CD school-wide implementation are Pendleton, Athena, Grove, Sam Boardman, Greenwood, Heppner, Stanfield and Echo.
  - Transitioning to be more teacher focused
- PLT Update – Dawn Kennison-Kerrigan
  - Some members attended the COSA conference in November – presented on how PLT's are implementing CD
  - Milton-Freewater had a recruit luncheon to get more members
  - Hermiston group is growing
- Data Report – Cade Burnette
  - Goal is to have all data collected by March to see each indicator – should have 4 years of data – can look at trends and make informed decisions based on them.
    - After a question regarding well childcare and immunization information not being reported in the health, safety and education data, Cade responded that it is still being worked on – all pieces are still in our work plan and included in the strategic plan.

#### DISCUSSION ITEMS:

- Jon Peterson shared a couple of documents :
  - *Americans are dying younger than people in other rich nations* – interesting article with some data related to Early Learning.
  - Oral Health Update – 18 school districts participating – amazing numbers being served

## **ACTION ITEMS:**

- Grant Funding – Amy Hoffert and Cade Burnette
  - Amy and Cade explained the grant funding process and timeline:
    - Applications were received from sub-contractors by November 17, 2017
    - Each ECPT group from all three counties met, discussed each application, prioritized and voted
    - HUB staff compiled all information, took into consideration the feedback from each ECPT group, the HUB staff came up with funding recommendations – detailed information sheet is attached to these minutes.
    - HUB staff tried to determine if applications were aligned with our goals and were high-leverage activities that would be a high impact in our entire region.
  - Union Co – 6 applicants – 4 met threshold
  - Umatilla – 2 applicants – 0 met threshold
  - Morrow – 2 applicants – 2 met threshold

**Maureen moved to accept the funding recommendations by the Hub staff: Union Co - \$53,142.79, Umatilla Co - \$50,000, Morrow Co - \$50,000. Amber seconded – unanimous.**

## **ANNOUNCEMENTS:**

- **January 19 – Oregon Whole Child Summit in Portland – Amy attending**
- **January 19 – One-Day Initial Conscious Discipline Training at IMESD – Annette Chastain will be presenting**
- **February 7-8 – Early Learning Collaborative in Portland – Amy, Cade & Erin attending**
- **March 5 – Trauma informed Practice Summit - LaGrande**
- **April 4 – Early Learning Family Engagement Seminar - LaGrande**
- **April 6-7 – Children Bring Communities Together**
- **Next meeting is Monday, March 12, 2018**

**Jon Peterson thanked Lisa for her service to the Hub – she was instrumental in the success of our Hub – she will be missed.**

## **ADJOURNMENT:**

The meeting adjourned at 11:10 am.

Respectfully Submitted,  
Kim Thul  
Administrative Assistant, IMESD